



Position description

Position:	Grazing Officer
Reports to:	Program Manager
Supervises:	May supervise sub-contractors and support staff in relation to project deliverables
Location:	Georgetown or Croydon, Queensland.
Classification:	Level 2.3
Employment terms:	Full time or Part time (60-75 hours per fortnight), fixed term to 30 June 2029
Salary:	Commencing wage \$80,025 per annum full time or \$41.04 per hour, reviewed annually

About Gulf Savannah NRM

Gulf Savannah NRM is a not-for-profit natural resource management company and a registered charity, working with the people and communities of the Northern Gulf to create opportunities for current and future generations. We balance social, economic and cultural interests to maintain environmental values and healthy ecosystems. The Gulf Savannah NRM team works from offices in Georgetown, Croydon and Mareeba, delivering services that support vital landscapes, vibrant communities and thriving futures.

Our VISION

Vital landscapes. Vibrant communities. Thriving futures.

Our PURPOSE

Integrated delivery that lands

Our VALUES

Trust from the ground up

Community and environmental resilience and capacity

Individual & organisational diversity and competence

Our team as high performing, engaging, and adaptable

About this role

The Grazing Officer works as part of a multi-disciplinary team supporting Gulf Savannah NRM's delivery of projects that improve grazing practices and deliver improved natural resource management outcomes in agricultural and pastoral settings. You will coordinate the provision of expert advice and provide support to land managers to implement improved grazing practices and increase the resilience of grazing businesses. The Grazing Officer is responsible for ensuring efficient and timely delivery of projects, including working within project budgets and completing project reporting for funders, partners, Gulf Savannah NRM's Leadership Team, Board of Directors and members.

Duties of the role

- Demonstrate Gulf Savannah NRM's corporate values through values-based behaviors – being trustworthy, striving to build capacity and resilience of our communities and the environment, valuing diversity and competence, and contributing to our high performing, engaging and adaptable team.

- Work within allocated project plans and budgets to support Program Managers with the delivery, monitoring and reporting of grazing projects. Complete required reporting on time and to a satisfactory standard.
- Coordinate the provision of mapping and farm business planning services on farms.
- Arrange workshops and field days, including managing logistics for guest presenters and experts.
- Work with other staff and external partners as necessary and appropriate to ensure projects meet milestones and are delivered on-budget.
- Assist with the preparation of communication products, including articles and Facebook posts related to your work program.
- Provide regular reports to the Team Leader, Program Manager and/or Chief Executive Officer on work completed and key activities underway.
- Represent Gulf Savannah NRM at meetings when requested, including presenting updates on projects.
- Comply with all Gulf Savannah NRM policies and procedures.

Key attributes

Within the context of the duties described above, the ideal applicant will be someone who has the following attributes:

- An understanding of the grazing industry and the application of best practice natural resource management in a north Queensland context.
- Strong computer skills and experience using Microsoft office software
- Strong written and verbal communication skills, including the ability to communicate effectively with a wide variety of stakeholders.
- Excellent time management skills to meet deadlines.
- Willingness to contribute to a positive team environment that builds trust and recognizes everyone's contributions.
- Personal integrity and accountability. Willingness to take on challenges.
- Pursues continuous growth and embraces opportunities to expand knowledge and experience.
- Ability to travel and undertake field work in remote locations. Must have manual C class driver's license.

Qualifications

- Formal qualifications in Agricultural Science, Environmental Science or related field; or substantial relevant on-the-job training and experience in agriculture or NRM.

Licences

- You must hold a manual C Class Driver's License
- You must hold a current Blue Card (Working with Children Card) or be able to obtain one on commencement of employment. It is a requirement of the position to maintain a Blue Card for the duration of employment.
- Successful candidates will be required to undertake first aid and cultural awareness training.

Other requirements

On occasion, Gulf Savannah NRM staff may be required to travel and undertake tasks outside normal work hours. This needs to be approved by the Chief Executive Officer prior to the work being undertaken. Gulf Savannah NRM does not offer paid overtime however a Time off in Lieu Agreement (TOIL) can be entered with the approval of the Chief Executive Officer.

This role will require regular travel throughout the region, as well as occasional travel throughout Queensland and interstate. The ability to travel and undertake field work in remote locations, including

spending several nights each month away from home, is a requirement of the role. Gulf Savannah NRM supplies a vehicle for work related travel.

It is a standard requirement that successful applicants agree to undertake a pre-employment medical and random drug and alcohol testing when required by Gulf Savannah NRM.

To be appointed you must be an Australian citizen, have permanent residency status or a visa permitting you to work in Australia permanently.

1. Selection Criteria

1 Management Accountability
<ul style="list-style-type: none">• Demonstrated ability to monitor and evaluate work against objectives and timeframes.• Ability to connect people to the organisation and its vision.• Demonstrated time management skills with an ability to prioritize and meet deadlines.
2 Technical Responsibilities
<ul style="list-style-type: none">• Knowledge of the application of sustainable agriculture principles to North Queensland production systems, with a particular focus on the beef cattle industry.• High degree of computer literacy, including proficiency with Microsoft Office suite.
3 Partnerships and Communication
<ul style="list-style-type: none">• Demonstrated ability to communicate effectively in both written and verbal formats, and an ability to tailor a message to the audience.• Demonstrated ability to work across teams with people who have different skills and expertise, including those from culturally diverse backgrounds.• Demonstrated ability to work with graziers, community stakeholders and staff from partner organisations to create relationships which achieve mutual goals and objectives.
4 Problem Solving
<ul style="list-style-type: none">• Demonstrated ability to identify and analyse problems and propose practical and innovative solutions.
5 Workplace Health and Safety and Personal Conduct
<ul style="list-style-type: none">• Knowledge of relevant Workplace Health and Safety considerations, in particular in relation to travelling and working in regional and remote locations.• Demonstrated awareness of ethical conduct and a willingness to reflect Gulf Savannah NRM's values in all aspects of work.• Awareness of conflicts-of-interest.
6 Qualifications and Experience
<ul style="list-style-type: none">• Qualification in Agricultural Science, Environmental Management or related field is highly desirable.• Agricultural, pastoral or NRM field work experience is highly desirable.• Current open manual 'C' class driver's license is essential• Four-wheel drive vehicle experience is desirable• Working with Children Blue Card or ability to obtain is required